

5150 Kensington St, Unit 18
London, England AT4 976
October 14, 1621

Comment [AU1]: Heading (your address in England, including the date on last line)

Chancellor of Exchequer
Finance Department
1600 Westminster Ave.
London, England AT4 977

Comment [AU2]: 4-7 spaces after heading

Dear Chancellor:

Comment [AU3]: Inside Address (place you are sending letter)

Comment [AU4]: Double space equals one free line where there could be text but instead it is a blank line.

Comment [AU5]: Salutation

Comment [AU6]: Intro paragraph

Here is the statistical information of the prospective colony you wanted researched. I hope this information aids your decision for a new colony in the New World. May our new colony further establish a great British Empire!

Comment [AU7]: Double space between all paragraphs

First of all, Ereecaly is located between the Palmero River and the Atlantic Ocean. The region is 250 miles north of Spanish Florida. It is located directly south of Mt. Bizzary. The coordinates of the colony are 30°N 83°W.

Comment [AU8]: Relative Location

Comment [AU9]: Absolute Location

Secondly, it is important to understand the physical characteristics of the proposed colony. In the northern most part of the colony is the Proper Peninsula. Below that are the Myan Mountains which extend for seventy miles east to west and twenty miles from north to south. There are several fresh water rivers and bays which make this location ideal for a new colony. The Ramp River flows from the Myan Mountain and empties into Depot Bay. An additional river, the Russian River, extends west to east and empties into the Merry Bay. These rivers, along with Lugo Lake in the west, contain fresh, drinkable water for the colonists.

Comment [AU10]: Paragraph about place

The climate and natural resources of the region are also important when deciding on a future colony. Ereecaly is located in a moderate climate. Temperatures average 83 degrees in the summer months, and winter temperatures rarely fall below 45 degrees. The region also averages 43 inches of rain each year. The warm, moderate climate, along with the ample rain will provide for ideal growing conditions.

Comment [AU11]: Paragraph about region

Ereecaly has many natural resources. Along with an ideal climate for agriculture, the soil is also quite fertile. One could easily grow tobacco, indigo, or wheat that could be shipped back to England for profit. Ereecaly also has many forests that timber could be harvested from. Wildlife is plentiful in these forests. Their meat can be used for food and hides can be used for shelter and blankets. Fish can be found in the rivers and lakes, and numerous types of seafood can be harvested from the Atlantic Ocean.

Comment [AU12]: Another paragraph about region

Ereecaly can be easily accessed by ship. This will make the movement of people and supplies convenient and easy. Ships can bring passengers and supplies through either

Comment [AU13]: Movement paragraph

Merry Bay or Depot Bay. This ease of movement will allow our colony to expand and grow.

The human and environment interaction will be determined by the settling and distribution of people. The people will flock to the river, because it provides water and irrigation, while the swampy areas have been avoided; it is very hard to farm in swampy areas. This area will be settled because of merchant possibilities for harbors, and the oceanic regions have been occupied for the fishing. Additionally, the land will provide commerce for farming. Many farms and plantations have been built near and around the river, because of the silt rich soil.

Comment [AU14]: Paragraph about human/environment interaction

The Natives in Ereecaly have preserved the area nicely. They have plowed the ground for farming only in a small area and only to provide just enough food for their tribes. They only catch enough fish to eat and dry for the winter. Our intentions are to use the land for farming. We would like to grow tobacco for profit in addition to the crops we grow for consumption. We also plan to do fishing along the gulf and rivers.

Comment [AU15]: Another paragraph about human/environment interaction.

In conclusion, I hope the information presented in this report will greatly assist the approval of Ereecaly being our next English colony.

Comment [AU16]: Instead of indenting to show a new paragraph, you use a double space.

Comment [AU17]: No indenting in full block business letter.

Sincerely,

Comment [AU18]: Closing and yes, you still double space

John Franklin
Colony Advisor

Comment [AU19]: Four spaces where you hand write your signature

Comment [AU20]: Signature (your name and title)